

# *Ada Arts & Heritage Authority*

*Ada, Oklahoma*

## *REPORT ON AUDIT OF FINANCIAL STATEMENTS AND SUPPLEMENTAL INFORMATION*

*For the Year Ended June 30, 2013*

**SAUNDERS & ASSOCIATES, PLLC**

*Certified Public Accountants*

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ADA ARTS AND HERITAGE AUTHORITY  
Ada, Oklahoma

(A Component Unit of the City of Ada, Oklahoma)

BOARD OF TRUSTEES

Bart Morrison      Chairman

Bronson Warren  
Bruce Cowart  
Mark Hollingsworth

Sally Pool  
Rita Cloar  
Kathy Wellington

ADA ARTS AND HERITAGE AUTHORITY  
Ada, Oklahoma

(A Component Unit of the City of Ada, Oklahoma)

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June 30, 2013

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# *Saunders & Associates, PLLC*

*Certified Public Accountants*

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees  
Ada Arts & Heritage Authority

We have audited the accompanying financial statements of the business-type activities of the Ada Arts & Heritage Authority (a component unit of the City of Ada, Oklahoma) as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Ada Arts & Heritage Authority's basic component unit financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities of the Ada Arts & Heritage Authority as of June 30, 2013, and the respective changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 5 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

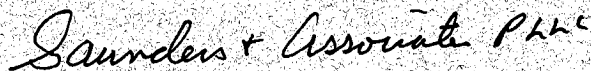
### *Other Information*

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Ada Arts & Heritage Authority's basic financial statements. The budget-to-actual comparison is presented for purposes of additional analysis and is a required part of the basic financial statements.

The budget-to-actual comparison has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated September 12, 2013 on our consideration of the Ada Arts & Heritage Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Ada Arts & Heritage Authority's internal control over financial reporting and compliance.



SAUNDERS & ASSOCIATES, PLLC  
Certified Public Accountants  
Ada, Oklahoma

September 12, 2013

ADA ARTS AND HERITAGE AUTHORITY  
Ada, Oklahoma

(A Component Unit of the City of Ada, Oklahoma)

MANAGEMENT'S DISCUSSION AND ANALYSIS

June 30, 2013

UNAUDITED

Our discussion and analysis of the Ada Arts and Heritage Authority's financial performance provides an overview of the Authority's financial activities for the fiscal year ended June 30, 2013. Please read it in conjunction with the Authority's financial statements.

USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Revenues, Expenses and Changes in Fund Net Position provide information about the activities of the Authority as a whole and present a longer-term view of the Authority's finances.

**Reporting the Authority as a Whole**

**The Statement of Net Position and the Statement of Revenues, Expenses and Changes in Fund Net Position**

Our analysis of the Authority as a whole follows. The Statement of Net Position and the Statement of Revenues, Expenses and Changes in Fund Net Position report information about the Authority as a whole and about its activities. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Authority's net position and changes therein. You can think of the Authority's net position – the difference between assets and liabilities – as one way to measure the Authority's financial health, or financial position. Over time, increases or decreases in the Authority's net position is one indicator of whether its financial health is improving or deteriorating. You will need to consider other non-financial factors, however, to assess the overall health of the Authority. The Authority is considered to operate as a business type activity. It charges a fee to customers for the use of facilities as well as special events.

THE AUTHORITY AS A WHOLE

The Authority's primary revenue sources are from charges for the rental of the Ada Arts and Heritage Center and from an operating grant from the City of Ada. The Authority received \$12,601 from rentals and \$18,215 from the City of Ada. Total revenues and gains were \$38,403 and total expenses and losses were \$41,988 for a decrease in net position of \$3,585.

ADA ARTS AND HERITAGE AUTHORITY  
Ada, Oklahoma

(A Component Unit of the City of Ada, Oklahoma)

MANAGEMENT'S DISCUSSION AND ANALYSIS

June 30, 2013

UNAUDITED

NET POSITION

For the year ended June 30, 2013, Net Position changed as reflected in the following table:

**Net Position – Business-Type Activity**

	<u>2013</u>	<u>2012</u>	<u>Change</u>	<u>% Change</u>
Capital Assets	\$ 45,790	\$ 46,705	\$( 915)	-2.0%
Current and Other Assets	138,835	135,603	3,232	+2.4%
Total Assets	<u>184,625</u>	<u>182,308</u>	<u>2,317</u>	<u>+1.3%</u>
Total Deferred Outflows of Resources	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0%</u>
Liabilities	<u>8,105</u>	<u>2,203</u>	<u>5,902</u>	<u>+267.9%</u>
Total Liabilities	<u>8,105</u>	<u>2,203</u>	<u>5,902</u>	<u>+267.9%</u>
Total Deferred Inflows of Resources	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0%</u>
Net Position:				
Net Investment in Capital Assets	45,790	46,705	( 915)	-2.0%
Unrestricted	<u>130,730</u>	<u>133,400</u>	<u>( 2,670)</u>	<u>-2.0%</u>
Total Net Position	<u>\$ 176,520</u>	<u>\$ 180,105</u>	<u>\$( 3,585)</u>	<u>-2.0%</u>

CHANGES IN NET POSITION

The following table provides a summary of the Authority's change in Net Position:

**Summary of Changes in Net Position – Business-Type Activity**

	<u>2013</u>	<u>2012</u>	<u>Change</u>	<u>% Change</u>
Rental Revenue	\$ 12,601	\$ 13,396	\$( 795)	-5.9%
Operating Grant	18,215	18,215	0	-0.0%
Donations	15	310	( 295)	-95.2%
Interest and Dividends	<u>1,279</u>	<u>1,483</u>	<u>( 204)</u>	<u>-13.8%</u>
Total Revenues	<u>32,110</u>	<u>33,404</u>	<u>( 1,294)</u>	<u>-3.9%</u>
Operating Expenses	<u>41,988</u>	<u>40,552</u>	<u>1,436</u>	<u>3.5%</u>
Total Expenses	<u>41,988</u>	<u>40,552</u>	<u>1,436</u>	<u>3.5%</u>
Increase (Decrease) in Fair Value of Investments	<u>6,293</u>	<u>5,033</u>	<u>1,260</u>	<u>+25.0%</u>
Total Other Revenues (Expenses)	<u>6,293</u>	<u>5,033</u>	<u>1,260</u>	<u>+25.0%</u>
Change in Net Position	<u>( 3,585)</u>	<u>( 2,115)</u>	<u>( 1,470)</u>	<u>-69.5%</u>
Beginning Net Position	<u>180,105</u>	<u>182,220</u>	<u>( 2,115)</u>	<u>-1.2%</u>
Ending Net Position	<u>\$ 176,520</u>	<u>\$ 180,105</u>	<u>\$( 3,585)</u>	<u>-2.0%</u>

ADA ARTS AND HERITAGE AUTHORITY  
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MANAGEMENT'S DISCUSSION AND ANALYSIS

June 30, 2013

UNAUDITED

CAPITAL ASSETS AND DEBT ADMINISTRATION

**Capital Assets** – At the end of June 30, 2013, the Authority had \$45,790 invested in capital assets. (See footnote 3).

**Debt** – At year-end, the Authority had no outstanding debt.

NEXT YEAR'S PLANS

During the year ended June 30, 2013, the board of trustees voted to make the necessary improvements to the Authority's property located at 400 S. Rennie in Ada, Oklahoma. These repairs and renovations are estimated at approximately \$60,000 and are scheduled to be completed early fiscal year ended June 30, 2014.

CONTACTING THE AUTHORITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers and creditors with a general overview of the Authority's finances and to show the Authority's accountability for the money it receives. If you have questions about this report, or need additional financial information, contact the Authority at 400 S. Rennie, Ada, Oklahoma.

Sarah Hilton  
Executive Director



## BASIC COMPONENT UNIT FINANCIAL STATEMENTS

ADA ARTS AND HERITAGE AUTHORITY  
Ada, Oklahoma

(A Component Unit of the City of Ada, Oklahoma)

STATEMENT OF NET POSITION

June 30, 2013

ASSETS

Current Assets:

Cash and Cash Equivalents	\$ 106,512
Prepaid Expenses	146
Total Current Assets	<u>106,658</u>

Capital Assets:

Property and Equipment, Net of Accumulated Depreciation	40,290
Art Collection	5,500
Total Capital Assets	<u>45,790</u>

Other Assets:

Investments	32,177
Total Other Assets	<u>32,177</u>

Total Assets	<u>184,625</u>
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DEFERRED OUTFLOWS OF RESOURCES

0

LIABILITIES

Current Liabilities:

Accounts Payable and Accrued Expenses	5,746
Rental Deposits	1,984
Accrued Employee Benefits	375
Total Current Liabilities	<u>8,105</u>

Total Liabilities	<u>8,105</u>
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DEFERRED INFLOWS OF RESOURCES

0

NET POSITION

Net Investment in Capital Assets	45,790
Unrestricted	<u>130,730</u>
Total Net Position	\$ <u>176,520</u>

\* The accompanying notes are an integral part of the financial statements.

ADA ARTS AND HERITAGE AUTHORITY  
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STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION

For the Year Ended June 30, 2013

OPERATING REVENUES

Rental Revenues	\$ 12,601
Operating Grant - City of Ada	18,215
Total Operating Revenues	<u>30,816</u>

OPERATING EXPENSES

Accounting and Legal	9,812
Advertising	80
Cleaning and Laundry	970
Contract Labor	600
Depreciation and Amortization	914
Dues and Subscriptions	219
Insurance	1,417
Office Supplies	876
Operating Supplies	855
Decorations	25
Payroll Taxes	1,319
Postage	72
Repairs and Maintenance	822
Security	10
Telephone	1,485
Utilities	5,262
Wages	17,250
Total Operating Expenses	<u>41,988</u>

Operating Income (Loss)	<u>(11,172)</u>
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Non-Operating Revenues (Expenses)

Donations	15
Interest and Dividends	1,279
Net Increase (Decrease) in Fair Value of Investments	6,293
Total Non-Operating Revenues (Expenses)	<u>7,587</u>

Changes in Net Position	(3,585)
Net Position, Beginning of Year	<u>180,105</u>

NET POSITION, END OF YEAR	<u>\$ 176,520</u>
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\* The accompanying notes are an integral part of the financial statements.

ADA ARTS AND HERITAGE AUTHORITY  
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STATEMENT OF CASH FLOWS

For the Year Ended June 30, 2013

<u>Cash Flows From Operating Activities</u>	
Cash Received From Rental Activities	\$ 13,056
Operating Grants Received	18,215
Cash Paid Employees and Contractors	(19,258)
Cash Paid to Suppliers for Goods and Services	(16,311)
Other Sources (Uses)	1,294
Net Cash Provided (Used) by Operating Activities	<u>(3,004)</u>
<u>Cash Flows From Investing Activities</u>	
Redemption of Certificates of Deposit	52,591
Interest Applied to Certificates of Deposit	(191)
Net Cash Provided (Used) by Investing Activities	<u>52,400</u>
<u>Cash Flows From Capital and Related Financing Activities</u>	
Net Cash Provided (Used) by Capital and Related Financing Activities	<u>0</u>
Net Increase (Decrease) in Cash and Cash Equivalents	49,396
Cash and Cash Equivalents at Beginning of Year	<u>57,116</u>
CASH AND CASH EQUIVALENTS AT END OF YEAR	<u>\$ 106,512</u>
Reconciliation of Change in Net Position to Net Cash Provided by Operating Activities:	
Change in Net Position	\$ (3,585)
Adjustments to Reconcile Change in Net Position to Net Cash	
Provided (Used) by Operating Activities:	
Depreciation	914
Changes in Assets and Liabilities:	
(Increase) Decrease in Prepaid Expense	58
Increase (Decrease) in Accounts Payable and Accrued Expenses	5,447
Increase (Decrease) in Rental Deposits	455
Unrealized Gain on Investment	<u>(6,293)</u>
Net Cash Provided (Used) by Operating Activities	<u>\$ (3,004)</u>

\* The accompanying notes are an integral part of the financial statements.

ADA ARTS AND HERITAGE AUTHORITY  
Ada, Oklahoma

(A Component Unit of the City of Ada, Oklahoma)

NOTES TO FINANCIAL STATEMENTS

June 30, 2013

**NOTE 1: SIGNIFICANT ACCOUNTING POLICIES**

The Ada Arts and Heritage Authority is a public trust created and existing under the laws of Oklahoma, generally, but not exclusively, Section 176 and 180, inclusive of Title 60, Oklahoma Statutes 1981, and the Oklahoma Public Trust Act, as an agency of the State of Oklahoma and a regularly constituted authority of the City of Ada on August 2, 1982 for the use and benefit of the City of Ada, Oklahoma. The trust has as its purpose to furnish and supply, in the aforesaid municipality and in territory in reasonable proximity thereto, cultural, artistic, educational, historical, public meeting and utility services and facilities for all purposes that are authorized and proper functions of the City of Ada. The Authority is empowered to demand and collect charges for said services and facilities to hold, maintain and administer leasehold rights in and to properties of the City of Ada. It is also empowered to obtain funds for these purposes and in so doing to incur indebtedness either unsecured or secured and to extend all funds in payment of the aforesaid costs and indebtedness.

In order to fulfill these functions, the Authority has leased from the City of Ada, the north 100 feet of Lots 1 and 8 of Block 121, original Town site to the City of Ada, Oklahoma, together with any and all improvements to the aforesaid property.

In addition, the City of Ada has entered into a contract agreement with the Authority to provide normal maintenance along with water, sewer and garbage service for the Ada Arts and Heritage Center.

The following is a summary of the more significant policies:

- A. Financial statements are presented in accordance with the Governmental Accounting Standards Board (GASB) Statement No. 34, *Basic Financial Statements – and Management’s Discussion and Analysis – for State and Local Governments*. The financial statements are prepared using full accrual accounting. Revenues are recognized when earned and expenses are recognized when incurred. The Authority’s services are classified as a business-type activity.

The following fund type is used by the Authority:

**Proprietary Fund** – The focus of proprietary fund measurement is upon determination of operating income, changes in net position, financial position, and cash flows. The generally accepted accounting principles applicable are those similar to businesses in the private sector. The following is a description of the proprietary fund of the Authority:

**Enterprise Funds** are required to be used to account for operations for which a fee is charged to external users for goods or services and the activity (a) is financed with debt that is solely secured by a pledge of that net revenues, (b) has third party requirements that the cost of providing services, including capital costs, be recovered with fees and charges or (c) establishes fees and charges based on a pricing policy designed to recover similar costs.

ADA ARTS AND HERITAGE AUTHORITY  
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NOTES TO FINANCIAL STATEMENTS

June 30, 2013

NOTE 1: SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

- B. Cash and Cash Equivalents – For purposes of the statement of cash flows, the Ada Arts and Heritage Authority considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents.
- C. Investments are recorded at cost or fair market value on the date of donation. Investments, other than certificates of deposit, are presented at fair market value. The unrealized gains and losses are presented as a component of non-operating revenues and expenses. Unrealized and realized gains and losses are presented in the Statement of Revenues, Expenses Fund and Changes in Net Position.
- D. Budget – The Authority adopts a budget for expenditures annually, which is provided to the City of Ada in accordance with the Authority's contract with the City of Ada.
- E. Depreciation is provided for assets used in the operation of the Authority. It is computed on the straight-line basis over lives ranging from 5 to 40 years. Salvage values have been provided on selected items.
- F. Use of Estimates – The preparation of the accompanying financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.
- G. Deferred Outflows/Inflows of Resources – In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and thus, will not be recognized as an outflow of resources (expense/expenditure) until then. The Authority has no items that qualified for reporting in this category.

In addition to liabilities, that statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Authority has no items that qualified for reporting in this category.

- H. Operating Revenues and Expense – Operating revenues and expenses consist of charges for services and the costs of providing those services, including depreciation. All other revenues and expenses are reported as non-operating.

ADA ARTS AND HERITAGE AUTHORITY  
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NOTES TO FINANCIAL STATEMENTS

June 30, 2013

NOTE 1: SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

I. Proprietary Fund Net Position – Proprietary fund net position is divided into three components:

- Net investment in capital assets – consist of the historical cost of capital assets less accumulated depreciation and less any debt that remains outstanding that was used to finance those assets plus deferred outflows of resources less deferred inflows of resources related to those assets.
- Restricted net position – consist of assets that are restricted by the Authority's creditors (for example, through debt covenants), by the state enabling legislation (through restrictions on shared revenues), by grantors (both federal and state), and by other contributors as applicable.
- Unrestricted – all other net position is reported in this category.

J. Use of Restricted Resources – When an expense is incurred that can be paid using either restricted or unrestricted resources (net position), the Authority's policy is to first apply the expense toward restricted resources and then toward unrestricted resources.

NOTE 2: CASH AND INVESTMENTS

Deposits – The Authority's determination regarding the classification of cash and cash equivalents is discussed in Note 1. The table presented below is designed to disclose the level of custody credit risk assumed by the Authority based upon how its deposits were insured or secured with collateral at June 30, 2013. The categories of credit risk are defined as follows:

Category 1 – Insured by FDIC or collateralized with securities held by the entity or by its agent in its name.

Category 2 – Uninsured but collateralized with securities held by the pledging financial institution's trust department or agent in the entity's name.

Category 3 – Uninsured and uncollateralized.

Type of Deposits	<u>Category 1</u>	<u>Category 2</u>	<u>Category 3</u>	<u>Unreconciled Total</u>
Demand Deposits	\$ <u>107,223</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>107,223</u>

ADA ARTS AND HERITAGE AUTHORITY  
Ada, Oklahoma

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NOTES TO FINANCIAL STATEMENTS

June 30, 2013

**NOTE 3: FIXED ASSETS**

Fixed assets consist of purchased and donated items which are used in the operation of the Ada Arts and Heritage Authority. Assets with a cost of \$2,500 or more are capitalized. Donated assets are recorded at fair market value.

A summary of fixed assets follows:

	<u>06/30/12</u>	<u>Additions</u>	<u>Disposition</u>	<u>06/30/13</u>
Fixed Assets:				
Parking Lot	\$ 38,204	\$ 0	\$ 0	\$ 38,204
Furniture and Equipment	16,553	0	0	16,553
Donated Furniture and Equipment	17,000	0	0	17,000
Leasehold Improvements	<u>16,121</u>	<u>0</u>	<u>0</u>	<u>16,121</u>
Total Fixed Assets	<u>87,878</u>	<u>0</u>	<u>0</u>	<u>87,878</u>
Accumulated Depreciation and Amortization:				
Furniture and Equipment	( 14,180)	( 517)	0	( 14,697)
Donated Furniture and Equipment	( 17,000)	0	0	( 17,000)
Leasehold Improvements	<u>( 15,493)</u>	<u>( 397)</u>	<u>0</u>	<u>( 15,890)</u>
Total Accumulated Depreciation and Amortization	<u>( 46,674)</u>	<u>( 914)</u>	<u>0</u>	<u>( 47,588)</u>
Net Property and Equipment	<u>\$ 41,204</u>	<u>\$ ( 914)</u>	<u>\$ 0</u>	<u>\$ 40,290</u>

Depreciation expense was \$914 for the year.

**NOTE 4: ART COLLECTION**

The items in the art collection are primarily acquired by gift or donation. These items are valued at their respective fair market values at the date of acquisition. Depreciation has not been provided for these items.

	<u>06/30/12</u>	<u>Additions</u>	<u>Disposition</u>	<u>06/30/13</u>
Art Collection	<u>\$ 5,500</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 5,500</u>



ADA ARTS AND HERITAGE AUTHORITY  
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NOTES TO FINANCIAL STATEMENTS

June 30, 2013

**NOTE 5: LONG-TERM INVESTMENTS**

Long-term investments are recorded at market value and are comprised of the following:

	<u>Market Value</u>
Common Stock	<u>\$ 32,177</u>

All common stock investments have been donated to the Authority and include 720 shares of Bristol Myers Squibb Company (BMY). Market value is based upon market information at June 30, 2013, see Note 7. The increase in the market value of \$6,293 from the previous year is reported as an unrealized gain in the statement of revenues, expenses and changes in fund net position. Additionally, dividends of \$789 were paid on the stock and also reported as non-operating revenues.

**NOTE 6: RISK MANAGEMENT**

The Authority is exposed to various risks of loss related to torts, theft of, damage to, or destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Authority manages these various risks of loss as follows:

<b>Type of Loss</b>	<b>Method Managed</b>	<b>Risk Retained</b>
a. Employee Fidelity	Purchased insurance with American States Insurance Company	\$ 500/ incident
b. General Liability	Purchased insurance with American States Insurance Company	Fully Insured
c. Injuries to employees (Worker's Compensation)	Purchased insurance with Comp Source of Oklahoma	Fully Insured
d. Physical property loss and natural disasters	Insured through the City of Ada, Oklahoma	Fully Insured

Management believes such coverage is sufficient to preclude any significant uninsured losses to the Authority. Settled claims have not exceeded this insurance coverage in any of the past three fiscal years.

ADA ARTS AND HERITAGE AUTHORITY  
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NOTES TO FINANCIAL STATEMENTS

June 30, 2013

NOTE 7: FAIR VALUE MEASUREMENT

Fair value of assets measured on a recurring basis at June 30, 2013 are as follows:

	<u>Fair Value</u>	<b>Fair Value Measurement At Reporting Date Using: Quoted Prices In Active Markets For Identical Assets (Level 1)</b>
June 30, 2013		
Long-Term Investments	\$ <u>32,177</u>	\$ <u>32,177</u>

Fair values for investments, (Level 1), are determined by reference to quoted market prices and other relevant information generated by market transactions.

NOTE 8: SUBSEQUENT EVENTS

Management has evaluated subsequent events through September 12, 2013, which is the date the financial statements were available to be issued.

# Saunders & Associates, PLLC

*Certified Public Accountants*

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630 East 17<sup>th</sup> Street \* P. O. Box 1406 \* Ada, Oklahoma 74820 \* (580) 332-8548 \* FAX: (580) 332-2272  
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## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Trustees  
Ada Arts & Heritage Authority

We have audited the financial statements of the business-type activities of the Ada Arts & Heritage Authority (a component unit of the City of Ada, Oklahoma) as of and for the year ended June 30, 2013, which collectively comprise Ada Arts & Heritage Authority's basic financial statements and have issued our report thereon dated September 12, 2013. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States of America.

### Internal Control over Financial Reporting

In planning and performing our audit, we considered the Ada Arts & Heritage Authority's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Ada Arts & Heritage Authority's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Ada Arts & Heritage Authority's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. However, we identified certain deficiencies in internal control over financial reporting, described in the accompanying schedule of findings and responses as item 10-1 that we consider to be a significant deficiency in internal control over financial reporting. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether Ada Arts & Heritage Authority's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The result of our tests disclosed in instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Ada Arts & Heritage Authority's response to the finding identified in our audit is described in the accompanying schedule of findings and responses. We did not audit the Ada Arts & Heritage Authority's response and, accordingly, we express no opinion on it.

The purpose of this report is solely to describe the scope of our testing of internal control over financial reporting and compliance with applicable provisions of laws, regulations, contracts, and grant agreements and the results of our testing, and to provide an opinion on the Ada Arts & Heritage Authority's compliance but not to provide an opinion on the effectiveness of the Ada Arts & Heritage Authority's internal control over compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Ada Arts & Heritage Authority's compliance and its internal control over compliance. Accordingly, this report is not suitable for any other purpose.



SAUNDERS & ASSOCIATES, PLLC  
Certified Public Accountants

September 12, 2013

## SUPPLEMENTAL INFORMATION

ADA ARTS AND HERITAGE AUTHORITY  
Ada, Oklahoma

(A Component Unit of the City of Ada, Oklahoma)

SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL

For the Year Ended June 30, 2013

UNAUDITED

	Original Budget	Final Budget	Actual	Over (Under) Budget
<u>EXPENDITURES</u>				
Personnel Services:				
Salaries	\$ 18,000	\$ 18,000	\$ 17,250	\$ (750)
Contract Labor	400	400	600	200
Payroll Taxes	1,600	1,600	1,319	(281)
Insurance	1,450	1,450	1,417	(33)
Materials and Supplies:				
Laundry and Cleaning	2,000	2,000	970	(1,030)
Office Supplies	450	450	876	426
Operating Supplies	400	400	855	455
Postage	240	240	72	(168)
Fundraising Supplies	200	200	0	(200)
Decorations	400	400	25	(375)
Other Services and Charges:				
Advertising and Promotion	600	600	80	(520)
Accounting and Legal	5,500	5,500	9,812	4,312
Repairs and Maintenance	2,500	2,500	822	(1,678)
Telephone	1,400	1,400	1,485	85
Utilities	7,400	7,400	5,262	(2,138)
Dues and Subscriptions	300	300	219	(81)
Security	500	500	10	(490)
Depreciation	0	0	914	914
TOTAL EXPENDITURES	\$ <u>43,340</u>	\$ <u>43,340</u>	\$ <u>41,988</u>	\$ <u>(1,352)</u>

ADA ARTS AND HERITAGE AUTHORITY  
Ada, Oklahoma

(A Component Unit of the City of Ada, Oklahoma)

STATUS OF PRIOR AUDIT FINDINGS

June 30, 2013

10-1 SEGREGATION OF DUTIES

Condition: Due to the limited number of personnel involved in the day-to-day operations, most of those aspects of internal accounting control which rely upon an adequate segregation of duties, are for all practical purposes, missing within the organization. However, we recognize that the organization's administration is not large enough to make the employment of additional persons, for the purpose of segregating duties, practical from a cost-benefit standpoint.

Current Status: See current audit finding 10-1.

ADA ARTS AND HERITAGE AUTHORITY  
Ada, Oklahoma

(A Component Unit of the City of Ada, Oklahoma)

SCHEDULE OF FINDINGS AND RESPONSES

For the Year Ended June 30, 2013

10-1 SEGREGATION OF DUTIES

Criteria: Effective internal controls rely upon proper segregation of duties to detect and prevent possible fraudulent activities.

Condition: Due to the limited number of personnel involved in the day-to-day operations, most of those aspects of internal accounting control which rely upon an adequate segregation of duties, are for all practical purposes, missing within the organization. However, we recognize that the organization's administration is not large enough to make the employment of additional persons, for the purpose of segregating duties, practical from a cost-benefit standpoint.

Cause/Effect: Fraudulent activities could go undetected.

Recommendation: SAUNDERS & ASSOCIATES, PLLC recommends increased oversight by the Board of Trustees over all financial activities.

Response: The Board will increase oversight of financial activities.